

VENDOR INVENTORY DATA REQUEST FORM

TO:		Date:	
	Vendor Name		
Address:			
City/State:		Zip:	
FDOM			
FROM:	Your Company Nan	ne	
Address:			
City/State:		Zip:	
-			

Dear Vendor,

We are excited to inform you that we are computerizing our business in order to better control our inventory. YOU can help make our computerization task fast and error free by supplying us with your product information (the products we purchase from you) in the following format:

- 1. Inventory information supplied in ASCII Comma Delimited format, if possible, in the sequence shown in the following example: "012345678901", "SINGLE COKE",.95, "S06CO14",24,.16,.90,.85
 "UPC CODE", "DESCRIPTION", PRICE EA, "MFG CODE", QTY IN CASE, COST EA, PRICE EA 2, PRICE EA 3
- 2. All data in std. IBM compatible format 3.5" disks, or CD's
- 3. Use "Pkzip/pkunzip" or "Winzip" for compression if required
- 4. Plainly label all disks
- 5. Please ship all disks to address above.
- 6. If you need any questions answered about the data format requirement or about the system that this will be used with, Call POS International's Support at 954-568-2533 or fax questions to 954-568-3306 or e-mail to pos@posintl.com.

Thank you in advance in assisting us.

Note to Vendor from POS International: If you have an E.D.I. spec., we would like to work with you in allowing our client to have the ability to do E.D.I. with your company. Please supply us with your E.D.I format and a contact name and we will contact you.

2500 N Federal Highway First Floor Fort Lauderdale, Florida USA

www.posintl.com

Toll-Free: 800.646.4767 Phone: 954.568.2533 Fax: 954.568.3306